

4-307. Notice of pretrial conference.

[For use with Rules 2-306 and 3-306 NMRA]

STATE OF NEW MEXICO
COUNTY OF _____
IN THE _____ COURT

_____,
Plaintiff

v.

No. _____.

Defendant

NOTICE OF PRETRIAL CONFERENCE

TO: _____, Plaintiff; and
_____, Attorney.
_____, Defendant; and
_____, Attorney.

You are ordered to appear for a pretrial conference on _____,
_____, (*date*) at _____ (a.m.) (p.m.), at the
_____ court located at _____. At this conference the
court will:

(*check only applicable alternatives*)

- make an order clarifying the pleadings;
- enter such orders as may be desirable to expedite the disposition of the
action;
- hold discussions to facilitate the settlement of the case;
- consider the following matters:
_____.

The court will also consider such other matters as may aid in the disposition of
the case.

The failure of any party to appear at the time and place specified for the pretrial
conference may be grounds for entering a default judgment against such party.

Date

Judge

USE NOTE

Each party must be served with a copy of this notice. See Rules 2-203 and 3-303 NMRA. See Civil Form 4-221 for the certificate of service and affidavit of service.

[As amended, effective September 1, 1989; October 1, 1991; December 17, 2001.]